



BOROUGH OF TATAMY

NORTHAMPTON COUNTY, PENNSYLVANIA

BOROUGH OFFICE

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Resident Tax Guide: Payments & Receipts

This guide provides essential information for residents regarding tax payments and obtaining receipts for tax rebates.

How to Pay Your Taxes

- **No In-Person Payments:** Taxes cannot be dropped off at the Borough office.
- **Mail Your Check:** Please mail your tax payments to the following address:
Keystone Collections Group
PO Box 505
Irwin, PA 15642
- **Pay Online:** You may also pay via the **Keystone Pay App** or at **pay.KeystoneCollects.com**.
- **Keystone Collections Office Drop-Off:** In person tax payments can be physically dropped off at the Keystone Collections Bethlehem office.
 - Seidersville Hall - 3700 Old Philadelphia Pike, Suite A Bethlehem PA 18015
M-F 8:30am – 12:00pm & 12:30pm – 4:00pm

How to Get Your Receipt

If you have paid by mail and need a receipt, please follow these steps. Note that multiple online receipts are available, please ensure to select current “real estate” taxes.

Option 1: Online Download

1. Visit **pay.KeystoneCollects.com**.
2. Enter your **Invoice Number**.
3. Click **Search**.
4. Select **Download Receipt**.
5. If you do not have your invoice number, use the **Invoice Look Up** feature on the website.

Option 2: Mobile App

- Download the **Keystone Pay App** to view your payment history and download receipts directly to your mobile device.

Option 3: Support for Residents

- The Borough office can act as a liaison for residents who need assistance obtaining a receipt.
 - Staff can request an electronic receipt from Keystone and provide it to you.
 - Please contact the Borough office directly to request this service.
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Important Reminders

- **Processing Time:** Please allow **3–5 business days** after your payment is made for the receipt to be processed and available for download.
- **Availability:** Your receipt will be available on the website or app only after your payment has been fully processed.
- **Records:** Always keep a copy of your invoice number to make looking up your records faster in the future.