

BOROUGH OF TATAMY COUNCIL MEETING

Monday, 2 June 2025

7:00 PM Regular Mtg.

Llantrisant Retreat & Wellness Center 336

Bushkill Street

Tatamy, PA 18085



Regular Monthly Council Meeting Minutes

CALL TO ORDER

Council President Hayes calls the meeting to order at 7:02PM.

ROLL CALL

The following Council Members were present at the meeting: Mayor James Pallante, Council President Bob Hayes, Council Pro-Tempore Kristine Porter, Councilman Rob Wagner, Councilman Michael Lester, Councilwoman Deborah Frace, and Jr. Councilman Sam Maczko. The following Borough Administration were present at the meeting: Borough Manager Mark Saginario, Borough Solicitor Peter Layman, Police Chief Keith Snyder, Public Works Supervisor Ryan McGinley, and Borough Engineer Brien Kocher. The following were excused from the meeting: Council Vice-President Pamela Pearson, Councilman Tim Frey, Borough Administrator Kellie Nolder, and Zoning/Code Enforcement Officer Jim Macort. The following residents were present at the meeting: Joe Torrisi (30 S. 5th St.) and Daniel & William Dewey (215 Shelley St.).

READING, AMENDING & APPROVAL OF AGENDA

Council Pro-Temp Porter makes a motion to approve/amend agenda. Councilman Wagner seconds this motion. Motion passes unanimously.

COURTESY OF THE FLOOR

Resident Joe Torrisi presented the Council with the Werkheiser Park on the Basketball Court layout. Borough Manager Saginario informed Mr. Torrisi that the layout is still in committee and nothing is formally forwarded to Council.

APPROVAL OF COUNCIL MEETING MINUTES

Council Pro-Temp Porter makes a motion to approve / amend 5th May 2025 Regular Council Meeting. Councilman Lester seconds this motion. Motion passes unanimously.

APPOINTED COUNCIL MEMBER COMMITTEE REPORTS & REPORT OF ELECTED OFFICIALS

- a) Borough Manager Saginario gave the Personnel, Finance & Admin. Committee report. The following topics were discussed: May treasurer reports & financial reports, governmental insurance renewals, positive pay & ACH Fund protection, reverse check positive pay protection, shade structure for the parks, 2026 newsletter, retaining wall & fence replacement, batting cages, grant updates, and Police Officer PT Hire. The next meeting is on Wednesday July 2nd, 2025.
- b) Michael Lester, Chairman gave the Parks & Recreation Committee report. The following topics were discussed: Werkheiser Park pickleball/Basketball court, the next phase for Werkheiser Park ideas, Shade structure at High St. Park and Metz Park, and the batting cages update. The next meeting is on June 9th, 2025.
- c) Councilman Wagner gave the Public Safety Committee report. The following topics were discussed at the meeting: Crimewatch updates, Road closure for Car Show, steel door for PD & Keyless entry, and utility pole on Commerce & 8th st. The next meeting is on June 19th, 2025.
- d) Bob Hayes, Chairman gave the Public Works & Facilities Committee report. The following topics were discussed at the meeting: updates on Werkheiser Park, batting cage installation, final wearing course at Tatamy Farms, sinkhole EOP, and grant for Brick repointing. The next meeting is on July 9th, 2025.
- e) Kristine Porter, Chairwoman gave the Community & Economic Development Committee report. The following topics were discussed: Yard Sale/ Craft Fair planning, Fall Fest planning, movie in the park, and the

REGULAR MONTHLY COUNCIL MEETING MINUTES

overview of Easter Egg Hunt. The next meeting is on June 18th, 2025.

- f) Environmental Steering Committee was canceled this month.
- g) Workplace Safety Committee was canceled this month.
- h) Representative Mark Saginario gave the Nazareth Council of Governments. Upper and Lower Nazareth is working on their Ordinances.
- i) Elected Official Open Floor- Councilwoman Frace wanted to thank everyone for the Memorial Day service and wanted to remind everyone that the Tatamy Car show is on September 21st, 2025.

MAYOR'S COMMENTS & REPORT

Mayor Jim Pallante gave his monthly updates to the meetings he attended.

PUBLIC SAFETY REPORTS

- a) PD Chief Snyder gave the Police Report. The Police Department had 44 calls for service this month, 16 traffic stops, and 1 assisted ambulance call. In-house training for less lethal training and have a new PT officer starting in the next couple of months. The police department will be hosting a bicycle safety event on Tuesday June 24th from 9-11am.
- b) FD Chief McDonald was not present at the Fire Company Report. No report given to the Borough Office.
- c) Don Dereamus was not present at the meeting to give the EMC.
- d) Borough Manager Saginario gave the Zoning & Code Officer Report. The Zoning and coding are working well in the Borough and a lot is getting taken care of with code enforcement and the zoning permits are getting done in a timely manner.

BOROUGH ADMINISTRATION REPORTS

- a) Brien Kocher, Engineer Borough gave the Engineer Report.
 - Chrin Commerce Center Roadway Dedication, Updates- we are at the end of the maintenance period.
 - Myers Power (New Point Hills)
 - i. Land Development Updates
 - Tatamy Farms II- No update
 - i. Dedication / Maintenance of Roadways Checklist, Updates
 - ii. Storm & Sewer Report, Updates
 - iii. Detention Pond Sinkhole Evaluation, Updates
 - Tatamy Trail – Two Rivers Phase I, Updates- we did receive bids and was sent to Borough Manager Saginario, that the bids came in a lot higher than we thought they would.
 - i. Bid Specs & Advertising
 - Village @ Hobson Square, Updates- No updates
 - i. Time Limit Extension, 4 August 2025

REGULAR MONTHLY COUNCIL MEETING MINUTES

- b) Michael Lester, Chairman gave the Sewer Authority Report. Going through the process of changing the online payment to use ACH instead of Credit Card so there will not be a fee. One person got shut off last month and 2 residents' checks bounced, now they need to pay with cash.
- c) Peter Layman, Esquire gave the Borough Solicitor Report, already discussed his updates in the meeting.
 - Chrin Commerce Center Roadway Dedication, Updates
- d) Ryan McGinley gave the Borough Public Works & Facilities Report. The Public Works department did upgrades to Werkheiser Park and is doing the everyday and weekly tasks that need to be done. The department is going to start with the big project of installing the batting cages.
- e) Mark A. Saginario gave his Borough Manager Report. Borough Manager Saginario went over his updates.
- f) Mark A. Saginario gave the Treasury & Financial Reports.

TREASURER'S REPORT - MAY 2025

Beginning Balance of General Fund as of:	<u>30-Apr-25</u>	\$	665,471.86
Deposits:	30 APR 2025 - 28 MAY 2025	\$	178,616.47
Disbursements:	30 APR 2025 - 28 MAY 2025	\$	118,068.85
Ending Balance w/ Transactions, as of	<u>28-May-25</u>	\$	726,019.48

Bank Balances: (Available)

<u>Fidelity Bank - Borough Funds</u>	<u>As of 28 MAY.</u>
Broad Street Paving Fund	\$ 89,342.25
General Fund Checking	\$ 726,019.48
Operating Reserve	\$ 28,456.81
Building Fund	\$ 6,884.39
Police Vehicle / Equipment Fund	\$ 2,974.60
Street Paving Fund	\$ 33,535.18
Truck / Equipment Fund	\$ 3,107.06
Highway Aid	\$ 37,629.52
Refuse	\$ 109,468.56
Recreation Fund	\$ 192,380.94
Tatamy Grant Funds	\$ 16,512.31
Relief Fund - Borough Residents	\$ 7,767.62
General Fund Savings	\$ 38,578.36
Total Balance of Borough Operating Funds	\$ 1,292,657.08
<u>Fidelity Bank - Escrow Accounts</u>	
Escrow Master Account - Tatamy Borough	\$ 0.14
Escrow Disbursement Account	\$ 8,747.96
Escrow Account, Non-Developers	\$ 5,306.07
Sub - Chrin of Delaware xxx4218	\$ 1,932.53
Sub - North St. Real-Estate xxx4221	\$ 118.47
Sub - TMC Management Corp xxx4224	\$ 8,737.21
Sub - Carson Commerce Lane xxx6687	\$ 500.04
Sub - Newport Hill LLC xxx0230	\$ 8,131.33
Sub - Charles Chrin Real Estate Trus xxx0388	\$ 3,767.61
Sub - Tatamy Farms LLC xxx1093	\$ 247.00
Total Balance of Borough Escrow Funds	\$ 37,488.36
Fidelity Bank CD Acct. 2023	\$ 26,085.47
Fidelity Bank CD Acct. 2025	\$ 25,000.00
Total Balance of Borough CD Funds	\$ 51,085.47
Total Balance of Borough Funds	\$ 1,381,230.91
<u>Tatamy Borough Delinquent Accounts</u>	
Refuse Delinquents 2018 - 2024	\$ 17,705.35

REGULAR MONTHLY COUNCIL MEETING MINUTES

Refuse Delinquents 2025	\$	8,165.97
Total Delinquent Refuse	\$	25,871.32
Interim & Real-Estate Tax Delinquents 2023	\$	-
Interim & Real-Estate Tax Delinquents - 2024	\$	40.50
Real-Estate Tax Delinquents 2025	\$	-
Interim Real-Estate Tax Delinquents 2025	\$	-
Real-Estate Tax Total Delinquents	\$	40.50
Total Borough Delinquent Accounts	\$	25,911.82

*All Accounts Interest Bearing

Councilman Wagner makes a motion to ratify paid monthly bills & to pay bills & operating expenses as funds are available through 7 July 2025. Councilwoman Frace seconds this motion. Motion passes unanimously.

TATAMY PLANNING COMMISSION

Planning Commission meeting was canceled this month.

PRESIDENT'S CORRESPONDENCE

No comments.

CURRENT BUSINESS

- a) Councilman Lester makes a motion to Acknowledge Time Limit Extension. Councilwoman Frace seconds this motion. Motion passes unanimously.
- b) Council Pro-Temp Porter makes a motion to table Village @ Hobson Square Pedestrian Crossing Discussion for another month. Councilman Wagner seconds this motion. Motion passes unanimously.
- c) Councilman Lester makes a motion to approve the Eagle Scout Project. Councilwoman Frace seconds this motion. Motion passes unanimously.
- d) Councilman Wagner makes a motion to approve Chrin, Commerce Lane Road Dedication & Ordinance. Councilman Lester seconds this motion. Motion passes unanimously.
- e) Council Pro-Temp Porter makes a motion to approve Trailhead Extension Bids and HEA Recommendation. Councilman Wagner seconds this motion. Motion passes unanimously.
- f) Insurance Renewal Update
- g) Fire / EMS Tax Public Meeting does not have a date yet; the topic is being tabled.
- h) Councilwoman Frace makes a motion to approve Funding Request from Parks & Recreation Committee. Council Pro-Temp Porter seconds this motion. Motion passes unanimously.
- i) Movie in the Park Discussion- Borough Manager Saginario explained to the Council that everyone with the committee that the FD was going to do the Movie in the Park since it was the Chief of Fire Department to have this event. It came to the borough office attention that it wasn't their intent to have that event, to have this event is now too close to get everything together to do it this year. This is an event that the Borough would love to have and will be doing it in the future.
- j) Informational (No Action Required) – Borough Manager Saginario went over the information with the Council.
 - Whitetail Call Log, May
 - Realty Transfer Detail Report, April 2025
 - Portnoff Delinquent, May 2025
 - Werkheiser Family Park layout
 - Positive Pay Memo (Finance)
 - Insurance Claim Memo
 - Correspondence from Junior Councilman

REGULAR MONTHLY COUNCIL MEETING MINUTES

- Main & Eighth Streets Traffic Light Memo
- Main & Eighth Streets Sign Mast
- Fidelity Bank Employee Day

ORDINANCES

Councilman Lester makes a motion to approve Ordinance 309-2025; AN ORDINANCE OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, PENNSYLVANIA, ACCEPTING THE DEDICATION OF CERTAIN ROADWAY KNOWN AS “COMMER LANE” FROM CHRIN COMMERCE ENTER.

Councilman Wagner seconds this motion. Motion passes unanimously.

RESOLUTIONS

Council Pro-Temp Porter makes a motion to approve Resolution 2025-007; A RESOLUTION OF THE BOROUGH COUNCIL, OF BOROUGH OF TATAMY, NORTHAMPTON COUNTY, COMMONWEALTH OF PENNSYLVANIA, OPPOSING ANY INCREASE TO THE FEDERAL TRUCK SIZE OR WEIGHT LIMITATIONS.

Councilwoman Frace seconds this motion. Motion passes unanimously.

CORRESPONDENCE FORWARDED TO COUNCIL BY EMAIL

None

CURRENT SUBDIVISION / LAND DEVELOPMENT TIME LIMIT EXTENSIONS

The Village at Hobson Square, Tatamy Farms, LLC 4 August 2025

FOR THE GOOD OF THE ORDER / COURTESY of the FLOOR

- Courtesy of the Floor *Non-agenda items
- Items to be placed on future Council agendas.
- The next Council Meeting will be held on Monday, 7th July 2025 commencing at 7:00 PM.

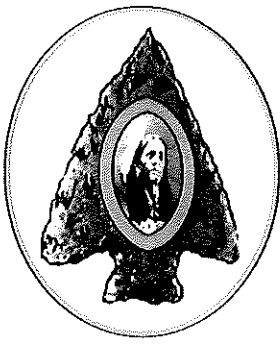
ADJOURNMENT

Councilman Wagner makes a motion to adjourn the meeting. Councilman Lester seconds this motion. Motion passes unanimously.

Council President Hayes adjourns the meeting at 9:36PM.

Respectfully submitted,

Mark Saginario, Borough Manager / Secretary



BOROUGH OF TATAMY

NORTHAMPTON COUNTY, PENNSYLVANIA

423 BROAD STREET PO BOX 218
TATAMY, PA 18085-0218
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BOROUGH.OFFICE@TATAMYPA.GOV

RESOLUTION 2025-007

A RESOLUTION BY THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, PENNSYLVANIA, OPPOSING ANY INCREASE TO THE FEDERAL TRUCK SIZE OR WEIGHT LIMITATIONS.

WHEREAS, the Borough of Tatamy is a small, close-knit community with locally maintained roads, aging infrastructure, and a strong commitment to public safety and quality of life for its residents; and

WHEREAS, proposals currently under consideration in the United States Congress that would increase the maximum allowable weight for commercial trucks from 80,000 to 91,000 pounds and/or permit longer double-trailer truck configurations; and

WHEREAS, studies conducted by the U.S. Department of Transportation have shown that heavier and longer trucks are more difficult to control, have more brake violations, and are more likely to be involved in severe crashes; and

WHEREAS, nearly one in four semi-trucks inspected nationally are found to be in out-of-service (OOS) condition, raising significant concerns about the capacity for enforcement and mechanical safety, especially when additional weight would further strain brake systems and other safety components; and

WHEREAS, the Borough of Tatamy's roads and intersections were not designed to accommodate larger and heavier truck configurations, and these proposals would inevitably accelerate deterioration of local streets, reduce lifespans, increase maintenance costs, and reduce roadway safety — without providing any funding or support for local governments to address these impacts; and

WHEREAS, trucks never remain exclusively on interstate highways and often use local roads for deliveries, detours, or access to warehousing and industrial sites — bringing increased wear and risk directly to small boroughs such as Tatamy;

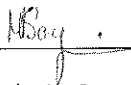
TATAMY BOROUGH RESOLUTION 2025-006

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Tatamy, Northampton County, Pennsylvania:

1. The Borough of Tatamy unequivocally opposes any federal legislation that would increase the allowable size or weight of commercial trucks.
2. The Borough urges Pennsylvania's Congressional delegation to vote against any such proposals and instead support investment in rail freight infrastructure and local road maintenance.
3. A copy of this resolution shall be forwarded to the offices of U.S. Senators David McCormick and John Fetterman, and to Representative Ryan Mackenzie.

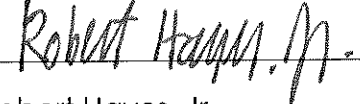
Duly Resolved on this 2nd day of June, 2025 by the Borough Council of the Borough of Tatamy.

ATTEST:



Mark A. Saginario, Secretary

BOROUGH OF TATAMY:



Robert Hayes, Jr.,
Council President

Approved on this 2nd day of June, 2025 by the Mayor of the Borough of Tatamy.

ATTEST:

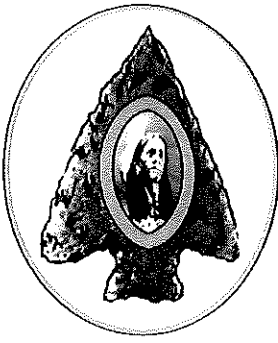


Mark A. Saginario, Secretary

BOROUGH OF TATAMY



James Pallante, Mayor



BOROUGH OF TATAMY
NORTHAMPTON COUNTY, PENNSYLVANIA


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CERTIFICATE

I, Mark A. Saginario, the undersigned, Borough of Tatamy Secretary,
Northampton County, Pennsylvania (the "Borough") certify that the foregoing is a true
and correct copy of a *Resolution* of the Borough of Tatamy which was duly enacted by
affirmative vote of the majority of the members of the Tatamy Borough Council at a
meeting duly held on *the 2 June 2025*, and that said *Resolution* remains in effect,
unaltered and unamended, as of the date of this certificate.

I further certify that the Council of the Borough of Tatamy met the advance
notice requirements of Act No. 93 of the General Assembly of the Commonwealth of
Pennsylvania, approved October 15, 1998, by advertising the date of said meeting and
posting a notice of said meeting on the bulletin board at the Municipal Building, 423
Broad Street, Tatamy, Pennsylvania, stating the meeting place of Llantristant Retreat &
Wellness Center, 336 Bushkill Street, Tatamy, Pennsylvania.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Borough this
2nd of June 2025.



Mark A. Saginario, Secretary

